

Administrative Staffing Services

Administrative/Revenue Cycle

Charge/Payment Entry/Biller/Collector Accounting Clerk/Accountant Administrative Assistant/Secretary Information Technology Specialist Clerk (Data Entry and General) Receptionist Data Analyst Records Inventory Control

Administrative/General

Secretary Receptionist Administrative Assistant Administrative Manager Clerk

Management

Chief Executive Officer (CEO)
Chief Operating Officer (COO)
Chief Financial Officer (CFO)
Chief Technology Officer (CTO)/(CIO)
Chief Nursing Officer (CNO)
Chief Medical Officer (CMO)

Customer Support

Customer Service Representative Contact Center Specialist Call Specialist

Call Center

Call Center Trainer
Call Center Sales Agent
Telemarketer

Mail Room

Mail Center Technician Mail Clerk Mail Handler

EHR HIS Systems

Cerner Epic GE IBM McKesson Oracle Salesforce

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www.hsp-inc.com